



SECTION 1: J-1 SCHOLAR INFORMATION UPDATE (TO BE COMPLETED BY SCHOLAR)

NAME: _____
Family Name (Surname) Given Name (First)

CWID: _____

Physical Address: _____
(Apt. or House)

E-mail address: _____ **Phone Number:** _____

FINANCIAL INFORMATION: If self- or externally-funded, the minimum funding requirement for a visiting scholar, professor, or specialist is \$1200 per month (\$14,400 per year) and \$500 per month (\$6000 per year) for each accompanying dependent.

If funds are from an international organization, an independent grant, or government support, please attach a signed copy of any letters of award or sponsorship. If funds are personal, please attach an official bank statement not more than 6 months old.

SOURCE OF FUNDS	ASSURED SUPPORT (IN US DOLLARS)
	\$

I certify that the above information is correct and complete, and that I shall notify the University of any change in my personal information or research plans.

Scholar's Signature _____ Date (month/day/year): _____

SECTION 2: DEPARTMENT APPROVAL FOR J-1 EXTENSION

UA Academic Department: _____

Supervisor's Name: _____ Supervisor's Email: _____

Phone Number: _____ Fax Number: _____

Does your department consider this Scholar's English to be sufficient to function on a day-to-day basis?: Yes No

Duration of Extension for J-1 DS-2019 (new end-date): _____
month day year

By signing below, the J-1 Supervisor and Department Chair re-affirm that they will comply with the following responsibilities:

- 1) If an additional extension of program is necessary, the department will process an extension request and provide an updated appointment letter and proof of any additional funding at least two weeks prior to the current program end date.
- 2) If the exchange visitor ends his or her service to The University of Alabama more than 30 days earlier than the expected appointment date, the department will inform International Student & Scholar Services so that his or her immigration record can be updated as required by law.
- 3) Upon completion or termination of appointment, the department will inform International Student & Scholar Services of the exchange visitor's departure date by either email or formal letter.

Required Signatures:

Supervisor Signature: _____ Date: _____

Dept. Chair/ Director Signature: _____ Date: _____

SUPPORTING DOCUMENTATION TO BE SUBMITTED WITH THIS FORM

- Copy/Scan of updated Appointment Letter
- Copy/Scan of Proof of Financial Support or Bank Statement, if independently funded
- Copy/Scan of [Proof of Insurance with Medical Evacuation and Repatriation Coverage](#) (For J-1 Scholar and any dependents)



Capstone International Center
International Student & Scholar Services

105 B.B. Comer Hall | Box 870254 | Tuscaloosa, AL 35487-0254 | TEL: 205-348-5402
INTERNATIONAL@UA.EDU | [HTTP://INTERNATIONAL.UA.EDU/ISSS/](http://INTERNATIONAL.UA.EDU/ISSS/)

**J-1 Extension:
EXPORT
CONTROL
RENEWAL**

OVERVIEW OF EXPORT CONTROL REQUIREMENT

In support of your request to host/extend a J-1 scholar, we work with Research Compliance to determine whether or not a license for export controlled technology or technical data is necessary for the scholar being sponsored. To facilitate this requirement, we ask your assistance in completing the questionnaire below, which will allow the Research Compliance Office to determine whether a license under EAR or ITAR would be required. The license acquisition process would be initiated in parallel to J-1 sponsorship. For more information about Export Control: <http://ovpred.ua.edu/research-compliance/export-control/>.

J-1 SCHOLAR AND DEPARTMENT DETAILS

J-1 Scholar's Name: _____
 Scholar's Country of Citizenship: _____ Scholar's Country of Birth: _____
 PI/Supervisor's Name: _____
 School/Division: _____ Department: _____

EXPORT CONTROL QUESTIONS

1. Is the nature of the J-1 Scholar's work confidential/proprietary (i.e. the results of the work/research projects are not intended for teaching, publication, or to be otherwise shared broadly with the interested public and within the scientific community)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
2. In the course of his/her engagement, do you anticipate that the J-1 Scholar will be provided access to:	
a. any UA-owned technical data or technology that is considered proprietary or confidential to The University of Alabama?	<input type="checkbox"/> YES <input type="checkbox"/> NO
b. any third party-owned technical data or technology that is considered proprietary or confidential to the third party owner? This includes U.S. government furnished technical data with dissemination controls or other restrictive markings, as well as ITAR-controlled software, and information restricted under an NDA.	<input type="checkbox"/> YES <input type="checkbox"/> NO
c. equipment specifically designed or developed for military or space applications? (see U.S. Munitions List under 22 CFR § 121).	<input type="checkbox"/> YES <input type="checkbox"/> NO

Please sign and submit to International Student & Scholar Services with the J-1 extension packet. While ISSS can begin processing J-1 support with this form, please be aware that ISSS will send this form for a secondary review to Tanta Myles in the Research Compliance Office, 358 Rose Administration Building 205-348-8461, cmyles@research.ua.edu.

REQUIRED SIGNATURES

We attest that the information being provided at this time is true. If at this time no export license is required and during the course of his/her employment/research at UA, there are any changes to the J-1 Scholar's work that would require a license, we will contact the Research Compliance Office and International Student & Scholar Services.

PI/Supervisor: _____ Date: _____
 Chair/Director or Dean: _____ Date: _____