



**PREVAILING WAGE REQUEST**

**PLEASE ENTER INFO ABOUT POSITION MINIMUM REQUIREMENTS,  
NOT EMPLOYEE'S QUALIFICATIONS**

1. Position Title : \_\_\_\_\_
2. List all worksites for this position:  The University of Alabama (Tuscaloosa, AL)  
Building and Room #: \_\_\_\_\_  
 Other location: \_\_\_\_\_
3. Description of basic job duties - please list the absolute minimum duties/tasks to be performed, using non-technical terms  
**(For non-teaching, staff positions, please also attach the HR Job Posting):**  
\_\_\_\_\_  
\_\_\_\_\_
4. Absolute **MINIMUM** qualifications required to perform the duties/tasks of this position:
  - a. Level of higher education required:  Bachelor's  Master's  Doctorate  Other \_\_\_\_\_
  - b. State license or certificate required?:  Yes or  No
  - c. Degree major(s)/specialty(ies) required: \_\_\_\_\_
  - d. Absolute **minimum** number of years of employment experience required for the position: \_\_\_\_\_
  - e. Other minimum requirements, if any: \_\_\_\_\_
  - f. Position's **minimum** required training and experience (other than that which would or could have been obtained during the normal course of the degree program listed above) Please quantify required training and experience in number of months/years (if none please write none): \_\_\_\_\_  
\_\_\_\_\_
5. **MINIMUM** number of employees (not including students or grad assistants) the alien must supervise: \_\_\_\_\_
6. Is travel required?  Yes or  No
7. Are there any other working conditions that affect the rate of pay?  Yes or  No  
If so, please explain: \_\_\_\_\_
8. Occupational title of the alien employee's immediate supervisor: \_\_\_\_\_

**PLEASE NOTE: THIS WILL BE USED TO RUN A PREVAILING WAGE DETERMINATION WITH THE U.S. DEPARTMENT OF LABOR. THE PWD PROCESS TAKES APPROXIMATELY 12 WEEKS.**

**THIS FORM DOES NOT REPLACE THE STANDARD H-1B APPLICATION FORM OR PROCESS:  
[HTTP://INTERNATIONAL.UA.EDU/ISSS/INTERNATIONAL-FACULTY-STAFF/H-1B-WORKERS/](http://INTERNATIONAL.UA.EDU/ISSS/INTERNATIONAL-FACULTY-STAFF/H-1B-WORKERS/)**