



## Extension of Program of Study Information for F-1 and J-1 Students

*If unable to complete the program of study by the program end date indicated on the current I-20 (in the Program of Study section) or DS-2019 (item #3), the student must comply with procedures for extension of time limitation for program of study.*

### SECTION 1: STUDENT INFORMATION UPDATE (TO BE COMPLETED BY STUDENT)

**NAME:** \_\_\_\_\_  
Family Name (Surname) Given Name (First)

**UA Campus-Wide ID (CWID) Number:** \_\_\_\_\_ **SEVIS I-20/DS-2019# N** \_\_\_\_\_

**Expiration Date of Current I-20/DS-2019:** \_\_\_\_\_ **Number of Additional Sessions Requested** \_\_\_\_\_

#### UPDATED LOCAL CONTACT INFORMATION:

Physical Address: \_\_\_\_\_  
(Apt. or House)

E-mail address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

#### PROOF OF FINANCIAL SUPPORT FOR PERIOD OF EXTENSION IS REQUIRED – COMPLETE THE FINANCIAL INFORMATION SECTION (SECTION 3) AND INCLUDE FINANCIAL DOCUMENTATION

- Personal or Family funds: Letter from bank, on the bank's letterhead, stating the amount in account.
- Organization or Government Sponsor Grant or Scholarship: Updated copy of award letter
- Assistantships, Scholarships, or Grants: Updated copy of award letter.

**NOTE: We can only extend your I-20 to the maximum that your funding (scholarship or grant) will allow, even if there is an academic recommendation for a longer extension.**

### SECTION 2: ELI APPROVAL FOR F-1 OR J-1 STUDENT EXTENSION (TO BE COMPLETED BY ELI)

ELI Staff Name: \_\_\_\_\_ Title: \_\_\_\_\_

1. The student has not yet completed the current program of study due to (check all that apply):  
 No unusual delay. Length of time originally given was not reasonable for an average student in this program  
 Other: Explain: \_\_\_\_\_

2. Number of sessions required after current I-20 expires: \_\_\_\_\_ Plus Vacation?  Yes  No

3. Expected Date or Program Completion (month/day/year): \_\_\_\_\_

4. Cost of attendance for each session: \$ \_\_\_\_\_

I recommend this student be allowed the above-mentioned additional time to complete studies.

ELI Staff Signature: \_\_\_\_\_ Date(month/day/year): \_\_\_\_\_



**SECTION 3: FINANCIAL INFORMATION**

Please enter any and all sources of funding and the amount of finances available to support your study and living expenses while at the University of Alabama. If funds are from an organization, grant, or government support, please include a copy of any letters of award or sponsorship. If your support will come from personal or parent funds, please include bank certification not more than 12 months old.

**The specific amount of funds must total at least \$5283 USD for each Fall/Spring Session or \$4693 USD for each Summer Session for the 2017-2018 academic year: <http://international.ua.edu/eli/calendar-and-costs/>**

**FINANCIAL SUPPORT FOR DEPENDENTS:** To bring a spouse or any children, an F-1 or J-1 student must show financial support above the minimum cost of attendance and living for UA. Additional financial support of \$3800 per year must be shown for each F-2/J-2 dependent - spouse and child(ren) [This is equal to \$650 per dependent/per session].

SOURCE OF FUNDS	PROJECTED SUPPORT PER YEAR	CERTIFICATION OF FUNDS: By signing this form, the sponsor certifies that funding amount listed is true and that funds are readily available and will be provided as indicated.
<b>1. Personal Funds or Savings</b> <ul style="list-style-type: none"> <li>Attach letter(s) from bank(s) certifying the amount listed for 1<sup>st</sup> year of study.</li> </ul>	<b>US DOLLARS</b> \$	<b>A1: Name of Financial Institution:</b> _____ <b>A2: Country of Financial Institution:</b> _____
<b>2. Parental Funds or Savings</b> <ul style="list-style-type: none"> <li>Attach letter(s) from bank(s) certifying the amount listed for 1<sup>st</sup> year of study.</li> <li>If both parents' names appear on funding, both parents should sign.</li> <li>Parent sponsors who currently live in the US but who are not US Citizens or Legal Permanent Residents must submit copies of their immigration documentation.</li> </ul>	<b>US DOLLARS</b> \$	<b>B1: Parent(s) currently living in the US:</b> <input type="checkbox"/> Yes or <input type="checkbox"/> No <b>B2: Parent(s) US citizen or permanent resident?</b> <input type="checkbox"/> Yes or <input type="checkbox"/> No <b>B3: Occupation of Parent(s):</b> _____ <b>B4: Name of Parent(s):</b> _____ <b>B5: Parent's(s') Signature(s):</b> _____ <b>Date of Signature:</b> _____
<b>3. Scholarship Support: Student's Home Government or Sponsoring Agency</b> <ul style="list-style-type: none"> <li>Attach copy of Award Letter.</li> </ul>	<b>US DOLLARS</b> \$	<b>C1: Name of institution, government, or other sponsoring agency:</b> _____

**ELI – 2017-18 PER SESSION COST  
Estimated Costs of Attendance & Living Expenses**

Expense	8-week Fall/Spring Session	6-week Summer Session
Tuition	\$2052	\$2052
University Student Fee	\$516	\$384
Books (estimate)	\$150	\$150
Housing*	\$1438	\$1050
Meal Plan (estimate)	\$842	\$842
Health Insurance**	\$285	\$215
<b>TOTAL</b>	<b>\$5283</b>	<b>\$4693</b>

\* Housing charges vary according to assignment. Off-campus housing is not factored into the housing estimate due to the extreme range of off-campus rent.  
 \*\* Health insurance is required-unless student provides proof of acceptable coverage. An insurance waiver form must be completed by the student's insurance company and submitted for consideration prior to registration.

**SECTION 4: STUDENT ATTESTATION**

I certify that the above information is correct and complete, and that I shall notify the University of any change in my personal information, finances, or studies.

**STUDENT'S SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**REQUIRED DOCUMENTATION TO BE SUBMITTED BY STUDENT**

Copies/Scans/Originals of Proof of Financial Support (Bank Statement, Award Letter, Sponsor Letter, etc.)

## GUIDELINES FOR COMPLETION OF FINANCIAL INFORMATION

### PURPOSE OF FINANCIAL REQUIREMENTS

Educational institutions are required by the Department of Homeland Security to have documentary proof of adequate financial support prior to issuing immigration forms I-20 or DS-2019. Failure to fully and properly follow the instructions on this information sheet will result in non-issuance of the I-20 or DS-2019 form which is required (1) to obtain a visa and enter the U.S., (2) to transfer from another U.S. school to The University of Alabama, and (3) to extend F-1 or J-1 visa status at The University of Alabama.

**The specific amount of funds must total at least \$5283 USD for each Fall/Spring Session or \$4693 USD for each Summer Session for the 2017-2018 academic year:** <http://international.ua.edu/eli/calendar-and-costs/>

Add \$3800 USD per year (\$650 per dependent/per session) for a dependent spouse and each dependent child accompanying you to UA. Please be aware that actual dependent costs may be much higher due to additional medical insurance expenses (especially for spousal insurance), food, clothing, and daycare for children.

### FINANCIAL DOCUMENTATION REQUIREMENTS FOR STUDENTS WITH GOVERNMENT FUNDING, SCHOLARSHIPS, GRANTS, AND LOANS

The information below describes usual financial requirements. The University reserves the right to require original documents as well as additional or different financial documentation, including an advance deposit. You will be notified if special documentation is required.

**Government Funding, Scholarships, Grants, and Loans.** A letter of award confirming a scholarship or loan must be submitted with the I-20/DS-2019 request form. The award letter must meet the following requirements:

- (1) must be an original document or verifiable, true copy or scan of the original document;
- (2) must be on official letterhead stationery of the scholarship or loan organization;
- (3) must be addressed to The University of Alabama;
- (4) must be dated within twelve months of the intended date of enrollment;
- (5) must specify the amount, terms, and duration of the award or loan, including specific beginning and ending dates; and
- (6) must contain billing instructions specifying how the scholarship or loan organization intends to pay your tuition and fee bills.

### INSTRUCTIONS FOR SUPPORTING BANK LETTER FOR FAMILY-SPONSORED AND SELF-SPONSORED STUDENTS

Students whose financial sponsorship comes from family or personal funds must provide documentation of financial resources available to them. While The University will accept copies and scans, The University reserves the right to require original documents as well as additional or different financial documentation, including an advance deposit. You will be notified if special documentation is required.

1. A letter on official stationery, (we accept the original, a certified true copy, **or** clear, verifiable scans), must be submitted from a bank or other financial institution where the prospective student, parent, or sponsor has savings deposits, certificates of deposit, money market certificates, or other types of accounts containing readily available funds.
2. If deposits are in more than one financial institution, a separate letter must be submitted from each bank.
3. The letter(s) must provide a specific amount of funds and the name of the account holder.
4. The specific amount of funds verified must total at least \$5283USD per Fall/Spring Session and/or \$4693 USD per Summer Session. Add \$3800 USD per year (\$650 per dependent/per session) for a dependent spouse and each dependent child accompanying you to UA. These figures are subject to change at any time. The estimate of \$3800 per year/per dependent meets the U.S. Government Health and Human Services Poverty Level yearly estimate. Please be aware that actual dependent costs may be much higher due to additional medical insurance expenses (especially for spousal insurance), food, clothing, and daycare for children.
5. The letter(s) must be signed and dated less than one year from when the student plans to enroll.
6. No changes, alterations, or modifications may be made to any information appearing on the letter(s).
7. Income tax statements or returns, proof of property ownership, and letters stating that the student or the sponsor possesses "sufficient financial resources" or "earns enough" are **not** acceptable as evidence of readily available funds.
8. The letter must be in English; otherwise, attach a translation into English.