



Extension of Program of Study Information for F-1 and J-1 Students

If unable to complete the program of study by the expiration date indicated on the current I-20 form (in the Program of Study section) or DS-2019 (item #3), the student must comply with procedures for extension of time limitation for program of study.

Eligibility for Extension of Stay/Program

In order to be eligible for an extension of your I-20 or DS-2019:

- Your current I-20/DS-2019 cannot be expired; the end date of the I-20/DS-2019 must be a future date.
- You have maintained valid F-1/J-1 status and are making normal progress toward program completion.
- Delay must be due to a compelling academic or medical reason including, but not limited to:
 - Change of major
 - Change of research topic or unexpected problems with research
 - Loss of credits upon transfer to this university
 - Length of time given was not reasonable for an average student in this program
 - Documented illness
 - Other - Please explain on separate paper

Note: Delays caused by academic probation or suspension are NOT acceptable reasons for program extension. Schedule an appointment with an international student advisor to discuss your options.

Application for Extension of Program

*Submit the following documents to the ISSS office in a timely manner to allow adequate time to review the application, update SEVIS, and issue a new I-20/DS-2019 **before** the current I-20/DS-2019 expires.*

- Completed F-1 & J-1 Student Extension. All requested information is **required**:
 - Section 1 is completed by the student
 - Section 2 is completed by the student's advisor:
 - **Academic Student (undergraduate, graduate, law)**: academic advisor
 - **English Language Student**: ELI Students must use a different extension form. The ELI program assistant or director must sign the ELI extension form.
 - **Exchange Student**: Education Abroad advisor must sign form.
 - Section 3 is for updated Financial Information & current proof of financial support documents:
 - **Assistantship**: Current memo issued by the department on letterhead with the following: period of employment (example: academic or calendar year, specified term, or mm/dd/yy); stipend amount per year; FTE: .50 or .25
 - **UA Athletic Scholarship**: Current memo from the Athletic department on letterhead verifying the expected ending date of scholarship; include an itemized value of the scholarship (see original scholarship award letter issued by the Athletic Department)
 - **Personal Funds**: Bank letter on letterhead verifying the amount of funds available
 - **Family Funds**: Bank letter on letterhead verifying the amount of funds available
 - **Organization or Government Sponsorship**: Updated copy of award letter, verifying dates of sponsorship

Notes on Minimum Enrollment Requirements

- Undergraduate students must be enrolled for a minimum of 12 credit hours during the fall and spring semesters to be considered full-time students. For exceptions to minimum enrollment requirements, see: <http://international.ua.edu/iss/currentstudents/full-time-enrollment-requirement/>.
- Graduate School policy regarding enrollment requirements/minimum hours per term can be found here: <http://international.ua.edu/iss/currentstudents/full-time-enrollment-requirement/#graduate>.



SECTION 3: FINANCIAL INFORMATION

Please enter any and all sources of funding and the amount of finances available to support your study and living expenses while at the University of Alabama. If funds are from an organization, grant, or government support, please include a copy of any letters of award or sponsorship. If your support will come from personal or parent funds, please include bank certification not more than 12 months old.

The specific amount of funds must equal the amount for the current academic year listed here:

<http://international.ua.edu/iss/future-new-students/expenses/>.

FINANCIAL SUPPORT FOR DEPENDENTS: For the F-2/J-2 visa support for a spouse or child(ren), an F-1/J-1 student must show financial support above the minimum cost of attendance and living at UA. Additional financial support of \$3800 per year must be shown for each F-2/J-2 dependent.

SOURCE OF FUNDS	PROJECTED SUPPORT PER YEAR	CERTIFICATION OF FUNDS: By signing this form, the sponsor certifies that funding amount listed is true and that funds are readily available and will be provided as indicated.
1. Personal Funds or Savings <ul style="list-style-type: none"> Attach letter(s) from bank(s) certifying the amount listed for 1st year of study. 	US DOLLARS \$	A1: Name of Financial Institution: _____ A2: Country of Financial Institution: _____
2. Parental Funds or Savings <ul style="list-style-type: none"> Attach letter(s) from bank(s) certifying the amount listed for 1st year of study. 	US DOLLARS \$	B1: Parent is currently living in the US: <input type="checkbox"/> Yes or <input type="checkbox"/> No B2: Parent is US citizen or permanent resident? <input type="checkbox"/> Yes or <input type="checkbox"/> No B3: Occupation of Parent: _____ B4: Name of Parent: _____ B5: Parent's Signature: _____ Date of Signature: _____
3. Scholarship Support: Student's Home Government or Sponsoring Agency <ul style="list-style-type: none"> Attach copy of Scholarship/Fellowship Award Letter. 	US DOLLARS \$	C1: Name of institution, government, or other sponsoring agency: _____

SECTION 4: STUDENT ATTESTATION

I certify that the above information is correct and complete, and that I shall notify the University of any change in my personal information, finances, or studies.

STUDENT'S SIGNATURE: _____ DATE: _____

REQUIRED DOCUMENTATION TO BE SUBMITTED BY STUDENT

Copies/Scans/Originals of Proof of Financial Support (Bank Statement, Award Letter, Sponsor Letter, etc.)

Funds must equal the amount for the current academic year listed here:

<http://international.ua.edu/iss/future-new-students/expenses/>.