**Submit Study Abroad Program Update/Renewal and Budget Electronically**

1. **Click the link supplied on the email**
2. **Select the Available Term (2018 Term will be listed)**
3. **Under the Forms to Complete section, select Faculty Led Program Proposal – Renewal**

4. **Upload a signed copy of the Renewal Form and an electronic (.xls or .xlsx) version of the budget. Not a PDF version of the budget.** 

Click yellow folder

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