



# Capstone International Center

## International Student & Scholar Services

105 B.B. Comer Hall | Box 870254 | Tuscaloosa, AL 35487-0254 | TEL: 205-348-5402  
[INTERNATIONAL@UA.EDU](mailto:INTERNATIONAL@UA.EDU) | [INTERNATIONAL.UA.EDU/ISSS/](http://INTERNATIONAL.UA.EDU/ISSS/)

# Student F-1 I-20/ J-1 DS-2019 Request Form

## SECTION 1: STUDENT'S INFORMATION

IF YOU ARE OUTSIDE THE U.S.:	IF YOU ARE INSIDE THE U.S.:
<input type="checkbox"/> Request for F-1 Student Non-Immigrant Status (I-20) <u>to apply for F-1 Student Visa Outside of the U.S.</u>	<input type="checkbox"/> Request <u>VISA/SEVIS TRANSFER TO UA</u> from another U.S. School. (Please complete Section 4)
<input type="checkbox"/> Request for J-1 Student Non-Immigrant Status (DS-2019) <u>to apply for J-1 Student Visa Outside of the U.S.</u>	<input type="checkbox"/> Request <u>CHANGE-OF-LEVEL</u> to begin a new degree (For current UA students starting new degree program at UA)
	<input type="checkbox"/> Request <u>REINSTATEMENT</u>
	<input type="checkbox"/> Request <u>CHANGE-OF-STATUS</u> to <input type="checkbox"/> F-1/ <input type="checkbox"/> J-1. Current Visa: _____

## NAME AND RESIDENCE INFORMATION (NAME ON YOUR I-20/DS-2019 MUST MATCH PASSPORT):

Full Name (as in passport): \_\_\_\_\_  
Family/Last Name (Surname) \_\_\_\_\_ Given Name (First) \_\_\_\_\_

Date of Birth (Month/Day/Year): \_\_\_\_\_ Gender : ☐ male ☐ female ☐ other

City of Birth: \_\_\_\_\_ Country of Birth: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Country of Permanent Residence: \_\_\_\_\_

Address in Home Country (Give a Complete Address, not PO Box): \_\_\_\_\_  
\_\_\_\_\_

Address in U.S. (If currently in the US, give a Complete Address): \_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

## UNIVERSITY OF ALABAMA DEGREE INFORMATION:

UA Campus Wide ID Number (CWID): \_\_\_\_\_

Anticipated Program: ☐ Undergraduate ☐ Master's ☐ Doctorate ☐ Specialist ☐ Law; Intended Major: \_\_\_\_\_

Anticipated Start Date: ☐ Fall (August); ☐ Spring (January); ☐ Summer 1 (May); ☐ Summer 2 (July) of \_\_\_\_\_ (Year)

## ADDITIONAL INFORMATION REQUIRED FOR J-1 STUDENT APPLICANTS ONLY:

Occupation/profession in Home Country or Abroad: \_\_\_\_\_

Place of Employment/Study in Home Country or Abroad (Company or Institution): \_\_\_\_\_

## SECTION 2: DEPENDENT FAMILY INFORMATION FOR F-2 I-20 OR J-2 DS-2019

**IMPORTANT NOTE:** F-2 I-20 and J-2 DS-2019 documents can be issued only to a dependent spouse and to unmarried, dependent children under 21 years of age. Married children and children over 21 cannot be issued an F-2 I-20 or J-2 DS-2019. Parents and siblings do not qualify as F-2 or J-2 dependents and cannot be issued an F-2 I-20 or J-2 DS-2019. See: [Inviting Family to Visit](#).

You must submit proof of funding in the amount of **\$5000 for each F-2 or J-2 Dependent** you will sponsor. Please be aware that actual dependent costs may be much higher due to additional medical insurance expenses, food, clothing, and daycare for children. Combined with cost of living estimates for student, the \$5000 estimate meets or exceeds [U.S. poverty guidelines](#). See: [Student Dependent F-2/J-2 Visa](#).

Indicate Number of dependents joining. You must submit proof of funding in the amount of \$5000 for each F-2 or J-2 Dependent you will sponsor.	Spouse _____ x \$5000	\$ _____
	Child(ren) _____ x \$5000	\$ _____

<b>Spouse's Information</b> (as in passport)	Full Name : _____ Family/Last Name (Surname) _____ Given Name (First) _____ Middle Name (if any) _____
	City of Birth: _____ Country of Birth: _____
	Country of Citizenship: _____ Country of Permanent Residence: _____
	Date of Birth: (month/day/year): _____ Spouse's Gender : <input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other

<b>Child's Information</b> (as in passport)	Full Name : _____ Family/Last Name (Surname) _____ Given Name (First) _____ Middle Name (if any) _____
	City of Birth: _____ Country of Birth: _____
	Country of Citizenship: _____ Country of Permanent Residence: _____
	Date of Birth: (month/day/year): _____ Child's Gender : <input type="checkbox"/> male <input type="checkbox"/> female <input type="checkbox"/> other
	NOTE: For additional children, please copy the information above and include on a separate page.

## SECTION 3: EVIDENCE OF AVAILABLE FUNDING

### SOURCE OF FUNDS

### SUPPORT PER YEAR

**Undergraduate and Graduate Students** must show proof of financial support equal to **\$53,796 USD/ year** (\$70,158 USD for summer start).  
**Law Students** must show proof of financial support equal to **\$67,124 USD/ year** (\$90,136 USD for summer start).  
 See page 4 and [Required Funding & Estimated Expenses](#) for explanation of expenses.

<b>1. University of Alabama Funding: Scholarship, Assistantship, or Fellowship</b> <ul style="list-style-type: none"> <li><b>Note:</b> Your scholarship/assistantship/fellowship may not cover the full amount of your total funding requirement. If not, you will need to show additional sources of funding to cover the remainder.</li> <li>If you have multiple sources of UA funding, tally all funds and enter total value to the right.</li> </ul>		<b>TOTAL UA FUNDS</b> <b>U.S. DOLLARS</b> \$
<b>2. Personal Funds</b> <ul style="list-style-type: none"> <li>Financial Documentation Required (<b>see Acceptable Types of Financial Documents Below</b>)</li> </ul>		<b>TOTAL PERSONAL FUNDS</b> <b>U.S. DOLLARS</b> \$
<b>3. Family Sponsor Funds</b> <ul style="list-style-type: none"> <li>Family sponsors must complete and submit Certification of Financial Resources Below</li> <li>Financial Documentation Required (<b>see Acceptable Types of Financial Documents Below</b>)</li> <li>NOTE: For additional sponsors, please have each sponsor separately complete this section.</li> </ul>		<b>TOTAL SPONSOR FUNDS</b> <b>U.S. DOLLARS</b> \$
Sponsor's Name:		
Sponsor's Address:		
Relationship to Student:		
Sponsor's Immigration Status: Does sponsor currently live in the U.S.: <input type="checkbox"/> Yes or <input type="checkbox"/> No If Yes, is sponsor a U.S. citizen or permanent resident? <input type="checkbox"/> Yes or <input type="checkbox"/> No Sponsors who currently live in the U.S. but who are not U.S. Citizens or Legal Permanent Residents must submit copies of their immigration documentation.		
With my signature I certify that I am able, willing, and do promise to provide full financial responsibility in the amount listed to the right for the support of the named student during the course of their enrollment at The University of Alabama. Sponsor's Signature: _____ Date: _____		
<b>4. Other Funding: Government Scholarship, Employer Scholarship, Private Scholarship, Educational Loan, etc.</b> Name of sponsoring agency: _____ Country of Other Funding: _____ <ul style="list-style-type: none"> <li>Financial Documentation Required (<b>see Acceptable Types of Financial Documents Below</b>)</li> <li>If you have multiple sources of other funding, tally all funds and enter total value to the right.</li> </ul>		<b>TOTAL OTHER FUNDS</b> <b>U.S. DOLLARS</b> \$
<b>TOTAL ANTICIPATED FUNDING SUPPORT FROM ALL SOURCES</b>		<b>\$</b>

### ACCEPTABLE TYPES OF FINANCIAL DOCUMENTS

<b><u>All financial documents MUST</u></b>	<ul style="list-style-type: none"> <li>be <b>written in English</b> or accompanied by an official translation</li> <li>clearly state the <b>currency</b> of funds</li> <li>show <b>liquid assets</b> that can be readily converted into cash if needed</li> <li>show the <b>date of issuance</b> and be <b>less than 6 months old</b> at the time the I-20 or DS-2019 is issued</li> </ul>	
<b>1. UA Funding</b>	<ul style="list-style-type: none"> <li>Must be an official assistantship, scholarship, or fellowship award letter from UA.</li> </ul>	
<b>2. Certification of Financial Resources, Bank Certification Letters, Bank Statements</b>	<ul style="list-style-type: none"> <li>Must include name of bank account holder</li> <li>Total available balance must be highlighted/clearly noted</li> <li>Bank Certification Letters must be on official letterhead</li> <li>Bank official's signature or stamp must be included</li> <li>Maturity date must be before the start of the semester if applicable</li> </ul>	
<b>3. Loan Letter</b>	<ul style="list-style-type: none"> <li>Must show student is approved or pre-approved for the loan</li> <li>Must clearly state the total approved/pre-approved amount</li> </ul>	
<b>4. Other Awards/ Grants/ Scholarships/ Financial Guarantees/ Employer Sponsor Letters</b>	<ul style="list-style-type: none"> <li>Must clearly state what the award/ grant/ scholarship/ sponsorship includes, such as tuition, fees, books, insurance, living expenses. If it includes stipend, it must state the value of the stipend per month or year.</li> <li>Must contain billing instructions specifying how the scholarship or loan organization intends to pay your tuition and fee bills. Third Party Billing information: <a href="https://studentaccounts.ua.edu/third-party-billing/">https://studentaccounts.ua.edu/third-party-billing/</a>.</li> </ul>	
<b>NOT ACCEPTABLE:</b> <b>THESE TYPES OF EVIDENCE ARE NOT CONSIDERED LIQUID ASSETS AND CANNOT BE USED AS PROOF OF FUNDING</b>	<b>X Employment Letter</b>	<b>X Life Insurance Statement</b>
	<b>X Salary Statement</b>	<b>X Stock Market Statement</b>
	<b>X Credit Card Statement</b>	<b>X Valuation Statement</b>
	<b>X Real Estate Statement</b>	<b>X Tax Return Document</b>

## SECTION 4: SEVIS TRANSFER INFO ONLY FOR F-1/J-1 STUDENTS CURRENTLY IN THE U.S.

This section is only for students who are currently studying in the U.S. on an F-1 or J-1 student visa. Please provide us details about your current SEVIS record and current institution.

Your SEVIS I-20/DS-2019 cannot be released to UA until after the last day of studies at your current institution is complete.

**Note:** Please do not have your SEVIS record transferred until you have been admitted to UA. Once admitted, you may provide your International Student Advisor (DSO/ARO) with a copy of your admission letter and request to transfer your SEVIS record to UA.

**Note to DSO/ARO:** The University of Alabama does not use a SEVIS Transfer-In Form. Please release the student's active SEVIS record upon their request and with evidence of a copy of admission to UA. If the record is complete or terminated, do not transfer.

Current visa status: ☐ F-1/☐ J-1. SEVIS ID# N\_\_\_\_\_

☐ I am in good standing with an active SEVIS Record.

☐ I am currently out-of-status/terminated (if yes, do not transfer terminated record without communicating with UA ISSS)

Please Explain: \_\_\_\_\_

Date of Last Attendance at Current Institution/Anticipated Completion Date: \_\_\_\_\_

Date Your SEVIS Record will be transferred to UA: \_\_\_\_\_

Are you currently on Work Authorization?: ☐ OPT ☐ CPT ☐ AT Dates of Authorization: From: \_\_\_\_\_ To: \_\_\_\_\_

Current Institution Name and Location (City/State): \_\_\_\_\_

Please provide us with your International Student Advisor's (DSO/ARO) name: \_\_\_\_\_

International Student Advisor's Email: \_\_\_\_\_

**University of Alabama - F-1 School Code: ATL214F01174000; J-1 EV Program Number: P-1-03854**

## SECTION 5: STUDENT ATTESTATION

I certify that the information on this form is true to the best of my knowledge and that all supporting documents are accurate.

Further, I attest that I understand and agree to the following:

- I understand that I must show proof of immediately available finances for my first year of study and living expenses and that that, barring unforeseen circumstances, I must have adequate funding available from the same or equally dependable sources for subsequent years for the duration of my studies.
- I understand and agree to my financial obligation to The University of Alabama, including the requirement that I shall maintain the required health insurance for myself and all accompanying dependent family members for the duration of my studies.
- I understand that my academic program costs may increase each year, and I certify that I have access to additional funding to pay for any additional costs.
- I understand that university funding is rarely available after I start my academic program and that if I complete this form as a self-paying or sponsored student, it is my responsibility and the responsibility of my personal sponsors to meet my funding obligations to UA.
- I understand that providing false information to University officials in connection with this document is considered a violation of the University's Student Conduct Code and can result in charges including, but not limited to, Falsification and Misrepresentation, Disruption and Obstruction and Other Violations.
- I understand that purposefully providing untrue or inaccurate information in any supporting documents is fraud. Supporting documents include, but are not limited to, bank statements, bank letters, letters and affidavits from sponsors.
- I understand and agree that making false or fraudulent statements within this document may be cause for disciplinary action, up to and including revocation of admission to The University of Alabama.
- I understand that if the source of my reported financial support information changes prior to my enrollment at The University of Alabama, I must immediately notify UA International Student & Scholar Services.

STUDENT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

## REQUIRED DOCUMENTATION TO BE SUBMITTED WITH I-20/DS-2019 REQUEST

- ☐ Scan of **Admission Letter**.
- ☐ Scans of **Passport Identification Pages** for Yourself and All Requested Dependents.
- ☐ **Proof of Financial Support** - Undergraduate and Graduate Students equal to **\$53,796 USD/ year** (\$70,158 USD for summer start). Law Students equal to **\$67,124 USD/ year** (\$90,136 USD for summer start). **Add \$5000** for each F-2 or J-2 Dependent.
- ☐ **IF CURRENTLY IN U.S.** - Scans of current I-20s/DS-2019s, Visa, and/or other immigration documents.

## WHERE TO SUBMIT THIS FORM AND SUPPORTING DOCUMENTS:

Upload your documents to the [ISSS Secure Portal](#), which requires login with your [MyBama](#) credentials.



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## Explanation of Required Funding and Estimated Expenses

### UNDERGRADUATE & GRADUATE STUDENT ESTIMATED EXPENSES–2024-25\*

A full explanation of required funding can be found here: <http://international.ua.edu/iss/future-new-students/expenses/>.

EXPENSE	Fall Semester	Spring Semester	Summer	TOTAL
<b>Tuition</b>	\$16,686	\$16,686	‡	\$33,372
<b>International Fee</b>	\$100	\$100	‡	\$200
<b>Course/College Fees **</b>	\$400	\$400	‡	\$800
<b>Health Insurance ***</b>	\$970	\$1344	‡	\$2314
<b>Books &amp; Supplies</b>	\$350	\$350	‡	\$700
<b>Housing (Off-Campus; On-Campus) §</b>	\$3600	\$3600	\$2400	\$9600
<b>Meals ※</b>	\$2060	\$2060	\$1490	\$5610
<b>Personal Expenses/Travel ††</b>	\$450	\$450	\$300	\$1200
<b>TOTAL</b>	<b>\$24,616</b>	<b>\$24,990</b>	<b>\$4190</b>	<b>\$53,796</b>

### LAW STUDENT ESTIMATED EXPENSES–2024-25\*

A full explanation of required funding can be found here: <http://international.ua.edu/iss/future-new-students/expenses/>.

EXPENSE	Fall Semester	Spring Semester	Summer	TOTAL
<b>Tuition</b>	\$23,350	\$23,350	‡	\$46,700
<b>International Fee</b>	\$100	\$100	‡	\$200
<b>Course/College Fees **</b>	\$400	\$400	‡	\$800
<b>Health Insurance ***</b>	\$970	\$1344	‡	\$2314
<b>Books &amp; Supplies</b>	\$350	\$350	‡	\$700
<b>Housing (Off-Campus; On-Campus) §</b>	\$3600	\$3600	\$2400	\$9600
<b>Meals ※</b>	\$2060	\$2060	\$1490	\$5610
<b>Personal Expenses/Travel ††</b>	\$450	\$450	\$300	\$1200
<b>TOTAL</b>	<b>\$31,280</b>	<b>\$31,654</b>	<b>\$4190</b>	<b>\$67,124</b>

\* The above cost estimates are required for the issuance of an I-20 or DS-2019. **Official UA Cost of Attendance** can be found here: <http://financialaid.ua.edu/cost/>. Tuition rates available at: <https://studentaccounts.ua.edu/tuition-rates/>.

\*\* **Course/College Fees** will vary depending on actual course enrollment – <https://studentaccounts.ua.edu/cost/>.

\*\*\* **Health Insurance** is \$2314 per year and is paid in separate 5-month and 7-month installments, which covers all 12 months of insurance. The current annual cost for **Blue Cross/Blue Shield Academic Healthplan** coverage for an international student and their dependent spouse and child(ren) is \$2314 USD/year each – <https://cchs.ua.edu/shc/billing/university-sponsored-health-insurance/>.

§ **Housing** cost is based on an average rate of \$800 per month for a single or studio off-campus apartment – <https://offcampushousing.sa.ua.edu/>. For fall and spring semesters, the rate of \$800 is multiplied by 4.5 months, and for summer it is multiplied by 3 months. Please be aware that **off-campus apartments and houses** are rarely furnished, and most do not include utility services (electricity and water) in the price of rent. **On-campus UA residence halls and apartments** are furnished and do include utilities but availability is limited and can vary from \$3200 to \$6000 per semester – <https://housing.sa.ua.edu/incoming-students/rates/>.

※ **Meal** cost reflects the **Summer 2024 USDA guideline** of an average of \$380 per month in expenses for groceries for an individual plus \$350 **Dining Dollars** per semester. For fall and spring semesters, the rate of \$380 is multiplied by 4.5 months with the \$350 **Dining Dollars** added, and for summer the rate of \$380 is multiplied by 3 months with **Dining Dollars** added. All undergraduate students are charged \$350 at registration each semester for **Dining Dollars**; Dining Dollars are not automatically charged to graduate or law students. Please note that students living on campus will have a higher rate for the full meal plan, which is estimated at \$2308 + \$350 Dining Dollars per semester, and approximately \$2800 in the summer – <http://bamadining.ua.edu/meals-plans/>.

†† **Personal expenses** and travel are based on an average rate of \$100 per month. For fall and spring semesters, the rate of \$100 is multiplied by 4.5 months, and for summer it is multiplied by 3 months.

‡ **Summer tuition, fees, books, and supplies** are not included in the estimated annual costs for students beginning study in fall or spring semesters. However, if summer is your first semester of study on an initial I-20/DS-2019, you must **enroll full-time in summer**. Undergraduate and graduate students beginning study in summer will need to show a total of \$70,158, which includes the additional \$16,362 in funding for tuition (\$15,575), fees (\$400), and summer health insurance (\$387). Law students beginning study in summer will need to show a total of \$90,136, which includes the additional \$23,012 in funding for summer tuition (\$22,225 – 10 credit hours), fees (\$400), and summer health insurance (\$387).

Summer tuition rates available at: <https://studentaccounts.ua.edu/tuition-rates-summer/>.