

Submitting an Education Abroad Financial Estimate Worksheet for an Affiliate, Exchange, Non-Affiliate, or Direct Enroll Program

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1 Enter your information

Enter your CWID, College, Term Abroad, and Year Abroad.

← → ↻ 🔒 everest-sf.fa.ua.edu/Runtime/Runtime/Form/EA.NewRequest/



Education Abroad Finan

This Education Abroad financial estimate worksheet is for students that are planning on using aid for their study abroad determine the estimated amount of aid that will be available to you for your study abroad term. Please allow three week review. Note: Estimated funds, as determined by this worksheet, will be dispersed at the routine disbursement dates det

STUDENT CWID:

Type a value

COLLEGE:

Select an item



TERM ABROAD:

Select an item



YEAR ABROAD:

Select an item



2 Click "Get Started"

← → ↻ everest-sf.fa.ua.edu/Runtime/Runtime/Form/EA.NewRequest/



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STUDENT CWID:

[Redacted]

COLLEGE:

Arts & Sciences



TERM ABROAD: ¹

Summer



YEAR ABROAD:

2024




Get Started



3 Click "Add"

Under the "Study Abroad Program" section, click the "Add" button.



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STUDENT CWID: COLLEGE: Arts & Sciences

TERM ABROAD: Summer YEAR ABROAD: 2024

[Update CWID / College](#)

STUDY ABROAD PROGRAM

[+ Add](#)

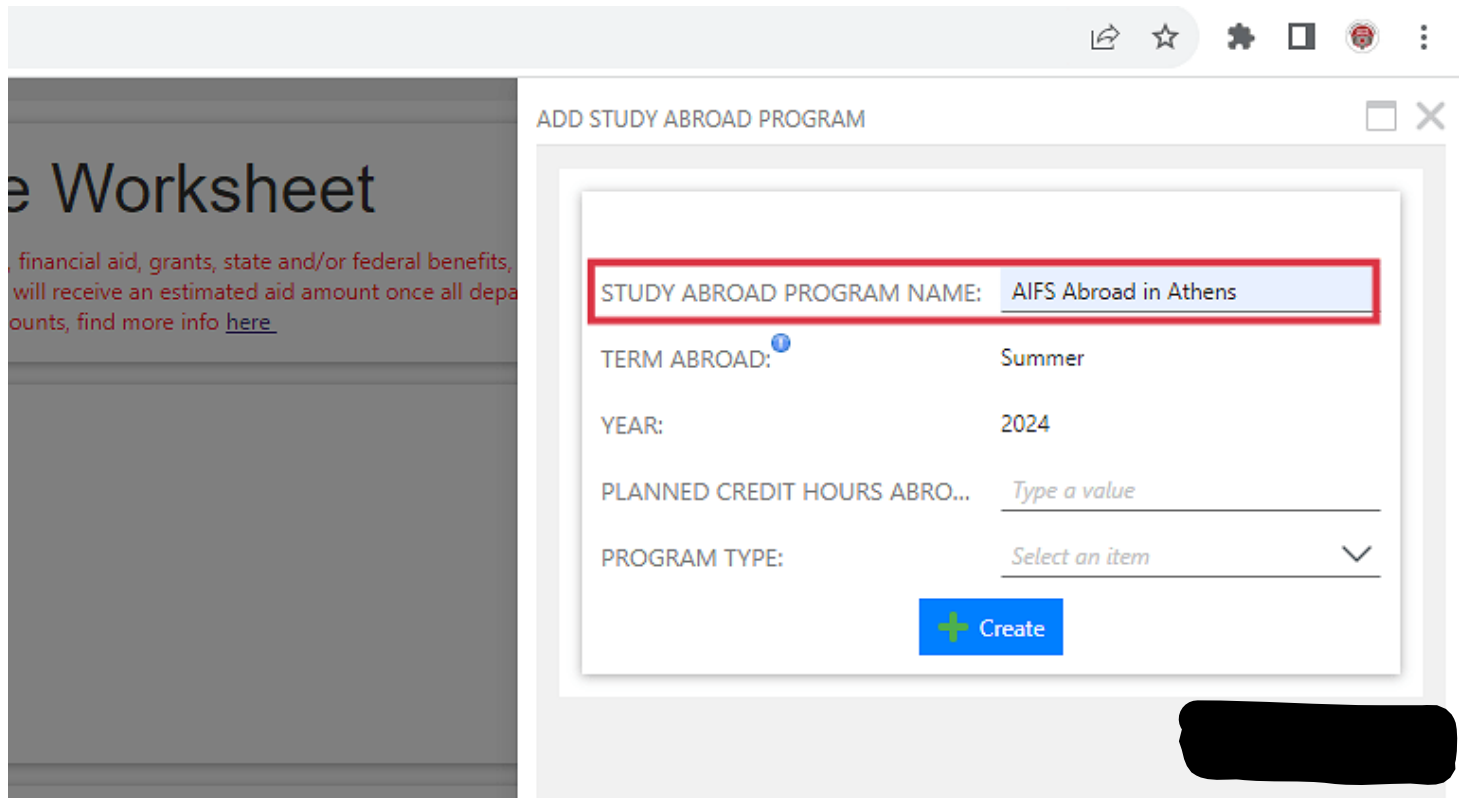
PRO	NAME	TERM ABROAD	
			Count 0

No items

Please click the add button to add each study abroad program you plan on participating in abroad during the aid term selected

4 Enter your program name

Enter the name of your program.
For this example, I entered the "AIFS Abroad in Athens" program.



The screenshot shows a web browser window with a form titled "ADD STUDY ABROAD PROGRAM". The form contains the following fields:

- STUDY ABROAD PROGRAM NAME:** A text input field containing "AIFS Abroad in Athens", which is highlighted with a red rectangular box.
- TERM ABROAD:** A dropdown menu with "Summer" selected.
- YEAR:** A dropdown menu with "2024" selected.
- PLANNED CREDIT HOURS ABRO...** A text input field with the placeholder text "Type a value".
- PROGRAM TYPE:** A dropdown menu with "Select an item" and a downward arrow.

At the bottom of the form is a blue button with a green plus sign and the text "Create".

5 Enter your planned number of credit hours abroad

Enter in the amount of credit hours you plan on taking through your program abroad.

e Worksheet

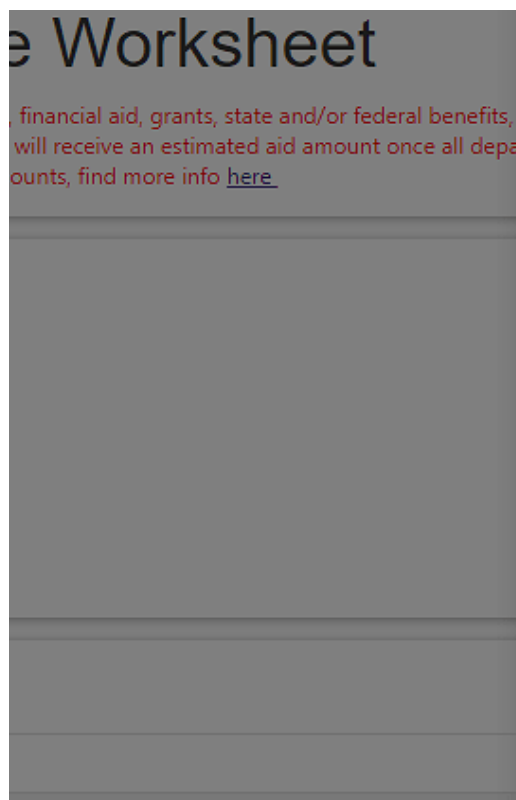
, financial aid, grants, state and/or federal benefits, will receive an estimated aid amount once all departmental accounts, find more info [here](#)

STUDY ABROAD PROGRAM NAME:	AIFS Abroad in Athens
TERM ABROAD:	Summer
YEAR:	2024
PLANNED CREDIT HOURS ABRO...	12
PROGRAM TYPE:	Select an item

[+ Create](#)

6 Select your program type

Select the type of program you will be participating in.
For this example, I selected "Affiliate".



The image shows a form for entering program details. The fields are as follows:

STUDY ABROAD PROGRAM NAME:	AIFS Abroad in Athens
TERM ABROAD:	Summer
YEAR:	2024
PLANNED CREDIT HOURS ABRO...	12
PROGRAM TYPE:	Select an item

The "PROGRAM TYPE" dropdown menu is open, showing the following options:

- Affiliate
- Direct-Enrd
- Exchange
- Faculty-led
- Non-Affiliate

A hand cursor is pointing to the "Affiliate" option. A black redaction box is present at the bottom right of the form area.

7 Click "Create"

A screenshot of a web form with the following fields and values:

YEAR:	2024
PLANNED CREDIT HOURS ABRO...	12
PROGRAM TYPE:	Affiliate

Below the fields is a blue button with a white plus sign and the text "+ Create". A hand icon is pointing at the button, indicating it should be clicked. There is a black redaction mark in the bottom right corner of the screenshot area.

8 Select whether or not you will be taking any courses on-campus or virtually through UA during the same term you will be abroad

This includes any online or on-campus UA courses that you will be taking at any point during the same **term** as your program abroad, even if the dates do not conflict.

For example, the Summer **term** includes Summer 1, Summer 2, and the May interim. So, any UA online or on-campus courses taken at any point during the same term as your study abroad courses should be documented here.


PROGRAM NAME	TERM ABROAD
UA in Oxford	Summer
Count 1	

Please click the add button to add each study abroad program you plan on participating in abroad during the aid term selected

ARE YOU TAKING ANY COURSES ON-CAMPUS OR VIRTUALLY THROUGH THE UNIVERSITY OF ALABAMA DURING YOUR TERM ABROAD?:

Yes

No



WHICH TYPES OF AID ARE YOU PLANNING ON USING?

FINANCIAL AID (LOANS AND PELL GRANT):


PACT:

FEDERAL G.I. BILL BENEFITS / VMA:

ALABAMA STATE G.I. BILL BENEFITS:

UNDERGRADUATE SCHOLARSHIPS:

FACULTY / STAFF TUITION GRANT:

OTHER: 

YOU HAVE SELECTED A FACULTY-LED PROGRAM, PLEASE ATTACH SUMMARIZED COST AND PAYMENT SHEET THAT IS FOUND IN YOUR STUDY ABROAD APPLICATION

9 Select the types of aid you plan on using for your program

Select all that apply.

If you choose other, please specify the aid in the comments section at the bottom of the worksheet.

TERM ABROAD	YEAR	PLANNED CREDIT HOURS ABROAD	PROGRAM
Summer	2024	6	Faculty
Count 1			

program you plan on participating in abroad

- Yes
- No

WHICH TYPES OF AID ARE YOU PLANNING ON USING FOR STUDY ABROAD? CHECK ALL THAT APPLY:

FINANCIAL AID (LOANS AND PELL GRANT):

PACT:

FEDERAL G.I. BILL BENEFITS / VMA:

ALABAMA STATE G.I. BILL BENEFITS:

UNDERGRADUATE SCHOLARSHIPS:

FACULTY / STAFF TUITION GRANT:

OTHER:



PLEASE ATTACH SUMMARIZED COST AND PAYMENT SHEET THAT IS FOUND IN YOUR STUDY ABROAD APPLICATION

10 Complete your budget

All non Faculty-led programs require a budget to be completed.

Please add supporting documentation i.e. a summarized cost and payment sheet for a faculty-led program or a budget example from your p

NON FACULTY-LED PROGRAMS REQUIRE THE BELOW BUDGET TO BE COMPLETED

BUDGET

PROGRAM NAME	TERM ABROAD	YEAR
AIFS Abroad in Athens	Summer	2024

Add Comments here

11 Select your program

Click on the program you added to your worksheet.

Please add supporting documentation i.e. a summarized cost and payment sheet for a faculty-led program or a budget example from your program.

NON FACULTY-LED PROGRAMS REQUIRE THE BELOW BUDGET TO BE COMPLETED

BUDGET

PROGRAM NAME	TERM ABROAD	YEAR
AIFS Abroad in Athens	Summer	2024



Add Comments here

Submit




12 Click "Open Budget"

Select the "Open Budget" button to get started on your budget.

Please add supporting documentation i.e. a summarized cost and payment sheet for a faculty-led program or a budget example from your pr

NON FACULTY-LED PROGRAMS REQUIRE THE BELOW BUDGET TO BE COMPLETED

BUDGET

 Open Budget

PROGRAM	TERM ABROAD	YEAR
AIFS Abroad in Athens	Summer	2024

Add Comments here


13 Fill in your Budget

Input the correct amounts for each line item on the budget.

Utilize the currency converter in the corner if necessary.

Some line items will be rough estimations, which is fine, while others will be exact amounts detailed in your program provider's budget.

BUDGET ITEM	STUDENT ESTIMATED AMOUNT
FEDERAL G.I. BILL BENEFITS / VMA: ¹	
ALABAMA STATE G.I. BILL BENEFITS: ¹	
UNDERGRADUATE SCHOLARSHIPS:	
FACULTY / STAFF TUITION GRANT:	
OTHER:	
ONLY U.S DOLLAR AMOUNTS	
Click for Currency Converter	
BILLABLE PROGRAM COSTS (USD)	
TUITION	<i>Type a value</i>
PROGRAM FEE	<i>Type a value</i>
ACCOMMODATIONS	<i>Type a value</i>
MEALS ¹	<i>Type a value</i>
CIP STUDY ABROAD FEE ¹	<i>Type a value</i>
INSURANCE ¹	<i>Type a value</i>
NON-BILLABLE COSTS	
PASSPORT ¹	<i>Type a value</i>
VISA ¹	<i>Type a value</i>
AIRFARE	<i>Type a value</i>
TEXTBOOKS / SUPPLIES	<i>Type a value</i>
GIFTS / SOUVENIRS ¹	<i>Type a value</i>
CELL PHONE	<i>Type a value</i>
TRANSPORTATION ¹	<i>Type a value</i>
SPENDING MONEY ¹	<i>Type a value</i>
TRAVEL MONEY ¹	<i>Type a value</i>



14 Click "Create"

Once complete, you can create your budget.

*****	\$ 1.00
TEXTBOOKS / SUPPLIES	\$1.00
GIFTS / SOUVENIRS ⓘ	\$1.00
CELL PHONE	\$1.00
TRANSPORTATION ⓘ	\$1.00
SPENDING MONEY ⓘ	\$1.00
TRAVEL MONEY ⓘ	\$1.00
OTHER	\$1.00
TOTAL:	\$16.00

+ Create



15 Notice how the "Student Budget Complete" section is now green with "Yes"

ADD NEW ROW)

Count

URS	PROGRAM TYPE	STUDENT BUDGED COMPLETE	STUDENT TOTAL
	Affiliate	Yes	\$16.00
			Total: \$16.00




8/18 AM

16 Click "Submit"

Once you have filled out all of the information, you can click "Submit".

BUDGET

 Open Budget

PROGRAM NAME	TERM ABROAD	YEAR
AIFS Abroad in Athens	Summer	202

Add Comments here

